

## Housing Scrutiny Standing Panel – 2012/2013

Item	Report Deadline / Priority	Scheduled Date	Progress / Comments	Programme of Future Meetings
<b>Standard (Periodic) Items</b>				<del>28<sup>th</sup> June 2012 (Special)</del> <del>24<sup>th</sup> July 2012</del> <del>7<sup>th</sup> August 2012</del> <del>23<sup>rd</sup> October 2012</del> <del>17<sup>th</sup> December 2012</del> <del>28<sup>th</sup> January 2013</del> <del>19<sup>th</sup> March 2013</del>
(1) Annual Ethnic Monitoring Review of Housing Applicants ( <i>Recommendations to Housing Portfolio Holder</i> )	Medium	July 2012	<b>Completed</b> – July 2012 meeting	
(2) Annual Report on the HomeOption Choice Based Lettings Scheme	Low	July 2012	<b>Completed</b> – July 2012 meeting	
(3) Housing Performance Indicators - 2011/12 Out-turn (Tenant-Selected & KPIs)	Low	July 2012	<b>Completed</b> – July 2012 meeting	
(4) Housing Strategy Action Plan 2012/13 ( <i>Recommendations to Cabinet</i> )	High	August 2012	<b>Completed</b> – August 2012 meeting	
(5) Performance against Housing Service Standards and Review ( <i>Recommendations to Housing Portfolio Holder</i> )	Medium	August 2012	<b>Completed</b> – August 2012 meeting	
(6) 12-Month Progress Report on Housing Strategy Action Plan 2011/12	Low	August 2012	<b>Completed</b> – August 2012 meeting	
(7) Six-Month Review of the HRA Financial Plan	Medium	October 2012	<b>Completed</b> – October 2012 meeting	

(8) Six-monthly Progress Report on Housing Business Plan Action Plan	Low	October 2012	<b>Completed</b> – October 2012 meeting
(9) Annual Review of the Housing Allocations Scheme ( <i>Recommendations to Cabinet</i> )	High	<del>January 2013</del> December 2012	<b>Completed</b> – December 2012
(10) Briefing on the proposed Council rent increase for 2013/14	Low	January 2013	<b>Completed</b> – January 2013
(11) Six-monthly Progress report on Housing Strategy Action Plan 2012/13	Low	January 2013	<b>Completed</b> – January 2013
(12) HRA Business Plan 2013/14 ( <i>Recommendations to Housing Portfolio Holder</i> )	High	March 2013	<b>Scheduled for (this) Meeting</b> – March 2013
(13) Six-Month Review of the HRA Financial Plan	Medium	March 2013	<b>Scheduled for (this) Meeting</b> – March 2013
(14) 12-monthly Progress report on Housing Business Plan Action Plan	Low	March 2013	<b>Scheduled for (this) Meeting</b> – March 2013
<b>Special (Planned) Items – Including Updated Housing Service Strategies</b>			
(15) Issues relating to the implementation of new licences for park home sites ( <i>Recommendations to Cabinet</i> )	High	June 2012	<b>Completed</b> – June 2012

(16) Homelessness Strategy – Revision and update <i>(Recommendations to Housing Portfolio Holder)</i>	High	July 2012	<b>Completed</b> – July 2012 meeting
(17) West Essex Tenancy Strategy – Consultation Draft	High	July 2012	<b>Completed</b> – July 2012 meeting
(18) Response to CLG “Pay to Stay Consultation Paper”	Medium	July 2102	<b>Completed</b> – July 2012 meeting
(19) Presentation by Mears – Repairs Management Contract – One year on	Medium	August 2012	<b>Completed</b> – August 2012 meeting
(20) Results of the Tenant Satisfaction Survey 2012	Medium	August 2012	<b>Completed</b> – August 2012 meeting
(21) Housing Service Strategy on Home Ownership (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	October 2012	<b>Completed</b> – October 2012 meeting
(22) Housing Service Strategy on Rent Administration (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	October 2012	<b>Completed</b> – October 2012 meeting
(23) Adoption of EFDC’s Tenancy Policy <i>(Recommendations to Cabinet)</i>	High	<del>October 2012</del> December 2012	<b>Completed</b> – December 2012

(24) Proposed housing service improvements and service enhancements, as a result of the additional resources available from HRA self financing <i>(Recommendations to Cabinet)</i>	High	January 2013	<b>Completed</b> – January 2013
(25) Housing Service Strategy on Under-Occupation (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	<del>October 2012</del> January 2013	<b>Completed</b> – January 2013
(26) Housing Service Strategy on Housing Advice (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	January 2013	<b>Completed</b> – January 2013
(27) Housing Service Strategy on Repairs and Maintenance (New) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	<del>October 2012</del> March 2013	<b>No longer required</b> – All the required information has been included within the updated Repairs and Maintenance Business Plan (March 2013)
(28) Housing Service Strategy on Equality and Diversity (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	<del>October 2012</del> March 2013	<b>Scheduled for (this) Meeting</b> – March 2013
(29) Housing Service Strategy on Energy Efficiency (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	<del>October 2012</del> July 2013	<b>Deferred to a later meeting</b> – Due to workload and other commitments

(30) Housing Service Strategy on Allocations (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	<del>January 2013</del> July 2013	<b>Deferred to July meeting</b> – In order to first complete the implementation of the Housing Allocations Scheme.
(31) Housing Service Strategy on Tenant Participation (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	<del>March 2013</del> July 2013	<b>Deferred to a later meeting</b> – Due to workload and other commitments
(32) Housing Service Strategy on Harassment (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	<del>March 2013</del> July 2013	<b>Deferred to a later meeting</b> – Due to workload and other commitments
<b>Items added after the original Work Programme was agreed</b>			
(33) Bi-annual Tenant Satisfaction Survey – Benchmarking with other Landlords	Low	<del>March 2013</del> January 2013	<b>Completed</b> – January 2013
(34) Establishment and Operation of Tenant Scrutiny Panel	Low	<del>Jan 2013</del> March 2013	<b>Scheduled for (this) Meeting</b> – March 2013
(35) Progress Reports on the Welfare Reform Mitigation Action Plan	Medium	Jan 2013 & March 2013	<b>January 2013 – Completed</b> <b>March 2013 - Scheduled for (this) Meeting</b>

**Items for Future Years**

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Progress Report on Private Sector Housing Strategy	Low	July 2013	
Social Housing Fraud Scheme – Progress Report	Low	July 2013	
Review of new posts under Housing Improvements and Enhancements Budget: (a) Senior Housing Officer (Social Housing Fraud) (b) Housing Underoccupation Officer (c) Handyperson – Sheltered Housing Schemes	Low	July 2013	
Housing Related Support Commissioning Strategy – Consultation	Low	July 2013	
Progress Reports on the Welfare Reform Mitigation Action Plan	Medium	July 2013 Oct 2013 Jan 2014 Mar 2014	
Housing Strategy 2014-2017	High	Oct 2013	
12-Month Review of Housing Allocations Scheme	High	July 2014	